

The Dominion Homeowners Association Inc  
Landscape Committee Charter

The Board of Directors (Board) of the Dominion Homeowners Association (HOA) has established a Landscape Committee for the purpose of administering, with HOA management, the Landscape Committee policies and initiatives of the HOA.

The responsibilities of the committee include:

1. Formulation of landscape, irrigation, lighting and vanity pond policies and initiatives and, as necessary, forward them to the HOA Board for approval;
2. Review and approve for recommendation to the HOA Board all landscape, irrigation, lighting and vanity pond enhancements and/or capital improvements;
3. Oversight of landscape, irrigation, lighting and vanity pond vendors and contractors engaged by the HOA, including periodic evaluation of landscape vendors and contractor agreements;
4. As needed, assist and advise HOA management on the day to day landscape, irrigation, lighting and vanity pond issues;
5. Provide a forum for HOA members to express their views on landscape, irrigation, lighting and vanity pond needs;
6. Recruit, as needed, nominees for vacancies on the committee;
7. Other matters, as requested, by the HOA Board or as set forth in the HOA's Strategic Plan.

The committee shall be composed of no less than five (5) and no more than nine (9) HOA association members, or at least one of whom shall be a member of the HOA board. The term of each committee member shall be three (3) years with every effort made to have staggered terms.

The committee chair shall be appointed by the HOA Board.

Representatives of the HOA management shall actively participate in committee meetings and, as needed, lead discussion of the agenda items. Representatives of the HOA security vendors and contractors will also be requested to attend committee meetings.

The committee shall meet periodically at the call of the chair person and committee meetings shall be open to attendance by the HOA association members, except for committee matters that require an executive session.

Notice of committee meetings shall be given to the HOA association members at least 72 hours prior to the meeting.